

**MINUTES FOR AUGUST 20, 2014
PERFORMANCE COMMITTEE
NEBRASKA WORKFORCE INVESTMENT BOARD
550 S. 16TH STREET, LINCOLN, NE**

Becky Stitt, Chair of the Nebraska Workforce Investment Board Performance Committee, called the meeting to order on August 20, 2014 at approximately 9:35 a.m. Roll call was taken.

Members of the Committee in attendance:

Randy Kissinger*
Cherisa Price-Wells*

Terri Ridder
Becky Stitt*

Carol Swigart
Thomas Warren

Members of the Committee Absent:

John Albin
Matt Blomstedt

Vanessa Brown*
Dacia Kruse

Clyde Tyndall

Members of the Department of Labor Staff in attendance:

Amanda Felton
Mary Findlay

Joan Modrell
Stan Odenthal

Thomas Ukinski

*Indicates members who attended via conference call
Bold indicates voting members of the Committee

I. Approval of May 21, 2014 Meeting Minutes

Chair Stitt brought the meeting minutes from May 21, 2014 to the Committee's attention. It was moved by Terri Ridder and seconded by Thomas Warren to approve the minutes of the May 21, 2014 Performance Committee meeting as is. No further discussion ensued. Motion carried.

Chair Stitt reminded the members present that all Board information and meeting materials are available for public view at the website www.dol.nebraska.gov under the heading of "Workforce Investment Act."

II. PY 2013 Preliminary Final Performance Goals

Chair Stitt directed the Committee's attention to Joan Modrell, Director of the Office of Employment & Training, for a review of the Program Year 2013 Preliminary Final Performance. Ms. Modrell informed the Committee that the first submission of information to the USDOL happened on August 15, 2014 and final statistics will be submitted on October 1, 2014. The preliminary statistics have been sent out to the local areas for review. The local areas were given until Friday, August 22, 2014 to respond with any corrections.

Ms. Modrell continued to review the various charts in the handout for Agenda Item II. Mr. Warren inquired about the Adult Performance Standards for Adult basic education. Ms. Modrell listed items such as GED completion, hours of instruction, and level of comprehension scores as some of the criteria used.

III. PY 2014 State and Local Performance Goals

Joan Modrell then continued on to the PY 2014 State and Local Performance Goals. Ms. Modrell reviewed the charts and statistics located in the handout for Agenda Item III. The goal of focusing on the most in need should be the highest priority for the program. Lengthy discussion ensued regarding the weight of performance statistics and how to engage the populations who need assistance.

Let it be stated for the record that Vanessa Brown entered the meeting via conference call at 9:56 a.m.

IV. WIA Annual Report for PY 2013

Chair Stitt invited Stan Odenthal to review the design options for the WIA Annual Report for PY 2013. Mr. Odenthal explained how the Nebraska Department of Labor puts together an annual report about the Workforce Investment Act. This report allows an opportunity for the State and local areas to highlight programs, successes, partnerships, and various performance statistics. He presented several different options for cover designs and interior layout designs that were created by Taylor Colt. Discussion ensued regarding preferences. Carol Swigart moved to select the cover option #2 and interior option #2. Terri Ridder seconded the motion. No further discussion ensued.

Roll Call vote follows:

FOR: (4)

Vanessa Brown	Becky Stitt
Terri Ridder	Carol Swigart

AGAINST: (0)

ABSTAINING: (0)

ABSENT: (4)

John Albin	Dacia Kruse
Matt Blomstedt	Clyde Tyndall

MOTION CARRIED

V. Distribution Weights for Dislocated Worker Funds

Chair Stitt invited Stan Odenthal to present the Distribution Weights for Dislocated Worker Funds. Mr. Odenthal summarized the statistics listed in the handout for Agenda Item V. He discussed the current formula of allocation factors. Mr. Odenthal gave the floor to Department of Labor – Labor Market Industry Research Analyst, Mary Findlay. Ms. Findlay discussed how the Labor Market Industry (LMI) office produces an annual report of short term labor industry projections along with a biennial report of long term labor industry projections.

Ms. Findlay discussed how Nebraska has a relatively low number of declining industries. The Declining Industry data is taken from people laid off in the respective industries. Various sources are used to gather this information such as the Rapid Response WARN database, NEworks, case manager reports, and the Mass Layoff Statistics. Due to the program being cut nationwide, this year was the first year that the Mass Layoff Statistics program was not used. This will require more attentive efforts to be put forth to find information on layoffs throughout the state.

Ms. Carol Swigart stated that while the declining industries are important, she felt as though it carried too much weight in the formula for allocation. She entertained the idea of addressing the weights of the formula and adjusting the percentages. Discussion continued regarding the weight of the allocation formula for Dislocated Worker funds.

Ms. Modrell brought up that has been six years since this issue was last addressed. She expressed a concern with finding sources of verified data to work with. Mr. Warren inquired how a change in percentage distribution of the allocation formula would impact the funding. She suggested that each weight be reviewed to see how relevant each category is to current trends. Ms. Modrell introduced the idea of a two-step process where the committee prioritizes the various weights and then the Department of Labor staff reviews how this would affect the statistics of previous years. This would allow the committee to have an idea of what kind of impact a change in weights could have.

It was discussed to have data available for the Committee to review in order to vote on a suggestion prior to the full NWIB meeting in January. Ms. Swigart moved to have the Nebraska Department of Labor staff run scenarios of weight changes and their affects for the committee to review. Mr. Warren seconded the motion. No further discussion ensued.

Roll Call vote follows:

FOR: (4)

Vanessa Brown
Terri Ridder

Becky Stitt
Carol Swigart

AGAINST: (0)

ABSTAINING: (0)

ABSENT: (4)

John Albin
Matt Blomstedt

Dacia Kruse
Clyde Tyndall

MOTION CARRIED

Let it be stated for the record that John Albin entered the meeting at 10:35 a.m.

VI. Upcoming Meetings

Chair Stitt brought to the Committee's attention the dates of the upcoming meetings. A New Member Orientation for the NWIB is to be held on August 21, 2014 at 9:00 a.m. The Nebraska Workforce Investment Board meeting is to be held on October 31, 2014. The Chair also noted that the next Executive Committee meeting is set for December 12, 2014.

Ms. Modrell raised discussion on the potential of having a Performance Committee meeting directly before or after the October 31, 2014 full NWIB meeting. This would allow for the Committee to vote on the allocation formula for Dislocated Worker funds and present it to the full Board at their January 2015 meeting. Ms. Modrell indicated that she would provide scenario data to the Committee members in October and be in touch to set a time for the next Performance Committee meeting.

VII. Adjournment

A motion to adjourn was made by Terri Ridder and seconded by Carol Swigart. A voice vote was taken and the motion carried unanimously. The meeting was adjourned at 10:50 a.m.

AF

August 28, 2014